

Broadcast Australia Group Policy

Working at Heights Policy

Policy Number	OHS-POL-1012
Policy Type	OHS
Policy Grade	Critical
Date Created	08/07/2008
Date Effective	24/07/2008
Date of next Review	08/07/2009
Contact	OHS Coordinator

Overview / Rationale

The BA group of companies (BA group) is committed to Occupational Health and Safety (OHS) in the workplace for all employees, contractors and visitors.

Working at Heights can be a major source of injuries in the workplace and is a high risk activity if not undertaken in a safe manner.

Policy Statement

This policy on **Working at Heights** forms part of the BA group commitment to OHS and covers the following work activities:

- The use of ladders;
- The use of EWP, Cherry Pickers and Man Buckets;
- Work on roofs
- The climbing of structures; and
- Rigging.

Working at Heights is classified as a high risk work activity that requires strict compliance with the following mandatory requirements:

- adherence to all related BA group procedures and work instructions;
- the possession of all prescribed minimum qualifications and certifications as specified in the relevant procedures and work instructions; and
- the satisfaction of any other special requirements as specified from time to time.

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BA Group reserves the right, at its sole discretion, to audit training qualifications and training courses, medical certificates, first aid kits, climbing equipment, Safe Work Method Statements (SWMS) and Method of Procedure (MOP) documentation as part of the compliance certification process.

Policy Stakeholders

This Policy applies to all BA Group employees, contractors or visitors.

Implementation

This Policy is effective from the date of approval.

Implementation of this Policy is governed by the associated Working at Heights Procedures and Work Instructions.

Measuring tools

Compliance will be ensured and measured through audit.

Policy review

This Policy will be formally reviewed on an annual basis.

Related BA Group Policies, Procedures and Instructions

1. BA Group Working at Heights Procedure
2. BA Group Requirements for Structure Climbing and Rigging Procedure
3. BA Group Use of Ladders Work Instruction
4. BA Group Climbing Work Instruction
5. BA Group Use of EWP, Cherry Pickers and Man Buckets Work Instruction

Links to Accreditation Requirements

1. AS/NZS 4801:2001 OHS Management Systems
2. FSC – Office of Federal Safety Australia Building and Construction OHS Accreditation Scheme.

Links to Legislation

The control of workplace hazards such as Working at Heights is governed by relevant OHS Legislation, Regulations, Codes of Practice and National Standards, some of which may vary between jurisdictions.

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Definitions

Climbing:

Climbing is defined as the scaling of a structure to a height greater than 1.8 metres above ground level independent of a portable ladder, scaffolding or mechanical device such as a Scissor Lift or Cherry Picker.

Rigging:

Means the lifting, hoisting and/or fixing of equipment, plant or material onto a structure or removal thereof, including the installation and operation of plant necessary for such purpose. Further, this includes the exercising of direct control over the movement of equipment and associated gear necessary for the purpose of:

- setting up or dismantling a crane or hoist, or similar plant configured for operation as a crane or hoist; or
- placing or securing plant or a load relating to, and including the structural members of a structure; or
- ensuring the stability of the structural members of a structure.

Working at Heights:

You are deemed to be Working at Heights if you are more than 1.8 metres above ground level or a fixed platform (floor, roof, walkway etc) or the risk of a fall is more than 1.8 metres you are deemed to be working at heights and the floor, roof or walkway is the equivalent of ground level.

Structure

Structure can be defined as any building, tower, mast or pole that is over 1.8 metres in height.

Approval

Name / Position	Signature (if required)	Date
OHS Policy Committee		24/7/2008